# 5.0 FIRST AID FACILITIES

## 5.1 Adequate Supplies

We must ensure that adequate first aid facilities and supplies are available for all employees and visitors. The first aid kit contents shall be documented on a list located in the first aid kit. The first aid kit is to be checked and re-stocked monthly by the Responsible Person or a delegated person.

*Tip: First Aid supply companies provide this service ensuring suitable supplies are on hand and can top up supplies on a regular basis.*

## 5.2 Trained First Aider

As part of our emergency response plan we should have a first aid responder on site. Adequate staff need to be trained to provide this service.

**First Aid Notice**



***Action:*** *Complete this ‘First Aid Sign form’ with First Aider name and location of First Aid Kit. Display this notice in all work areas.*